



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, January 8, 2020, 10:00 am
Drury on C-Street, 233 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [8/8]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [6/8]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [8/8]
Robin Gilmore, (Property Owner, Business Owner, Resident) [5/8]
Ryan Dock, (Property Owner, Business Owner) [5/8]
Justin Skinner, (Property Owner, Business Owner, Resident) [6/8]
Molly Brown, Resigned, seat open

Absent: Ryan Dock

- I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:08am
- II. **Review and Approval of Minutes:** Mary Collette, CID Secretary/Treasurer, no quorum last month so two sets of minutes were presented:
 - Motion by Lyle: approve minutes from **November 13** board meeting
Second by Justin, **Approved unanimously**
 - Motion by Justin, to approve minutes from **December 11** board meeting
Second by Robin, **Approved unanimously**
- III. **Financial Report** Jamie Evans: No January revenue, checkbook balance as of today: \$10,800.22
 - Motion by Lyle, to approve December's Financial Report
Second by Robin, **Approved unanimously**
- IV. **New Business**
 - A. **Advertising Committee:** Connie reported continuing digital advertising for first quarter and that we will celebrate the entire year as 150 year celebration of origin of C-Street & coming of railroad to Springfield.
 - B. **Nominating Committee:** Stacie, Joe, Anne
 - Motion by Mary to reinstate our nominating committee to recommend a board replacement.
Second by Robin, **Approved unanimously**
- V. **Old Business:**
 - A **CID Tax Renewal:**
Mary asked Shane Schoeller, County Clerk to forgive the additional bill of \$501.05 sent by county for staff time spent on CID election. They will not forgive the charge so we must pay it.
 - B **Jefferson Avenue Footbridge Update:** Mary invited all to City Council Monday the 13th, for first reading on two C-Street items: 1. Council's approval to sign Memorandum of Understanding with MoDOT and SHP allowing advertising for bids and 2. Permission to use C-Street's TIF to pay for a district loan program and for gateways to the district. Council meets at 6:30, 3rd floor, Old City Hall.
- VI. **Public Comments:** Deena needs 5 gal buckets for salt to distribute to merchants. Asked board whether to continue with cleaning & mulching beds until revenues begin in April. Consensus was that our landscaping was too important and needed to continue at the scheduled pace.
- VII. **Next Meeting Date & Time:** Wednesday, February 12, 2020, 10:00 am, Drury on C-Street
- VIII. **Adjournment:** Mary motion, Robin seconded to end meeting at 10:35am.

C-Street CID Board Meeting

Wednesday, February 12, 2020 | 10:00 a.m. – 11:00 a.m.

Drury on C-Street, 233 E. Commercial St.



Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [9/9]

Lyle Foster, Vice-President, (Property Owner, Business Owner) [7/9]

Ryan Dock, (Property Owner, Business Owner) [6/9]

Justin Skinner, (Property Owner, Business Owner, Resident) [7/9]

Absent: Mary Collette, (Property Owner, Business Owner) [8/9] Irene Schaefer volunteering as Secretary

Agenda:

- I. Welcome – Andy Walls, CID President, called meeting to order at 10:07**
- II. Review and Approval of Previous Minutes – Irene Schaefer (substitute for Mary), CID Secretary/Treasurer**
 - Motion by Justin Skinner**
 - Second by Lyle Foster, approved unanimously**
- III. Financial Report – Jamie Evans, Accountant, balance at end Jan \$9200, after Feb checks down to \$6k**
 - Motion by Lyle Foster**
 - Second by Justin Skinner, approved unanimously**
- IV. New Business**
 - **Board Seat Vacancy –**
 - Nominating Committee Recommendation
 - Now 2 vacancies, Robyn Gilmore sold Ms Gilmore’s, no longer CID board seat
 - Nominating committee recommendation to fill with 2 applicants, Irene Schaefer and Connie Rhoades Hinds fill the 2 seats
 - Motion to fill positions with Irene and Connie by Justin Skinner**
 - Second by Ryan Dock, approved unanimously**
 - **Advertising Committee**
 - Connie reported that Mktg Committee group met early for planning Mardi Gras. Mary and Amy taking the reins on the 150th birthday. FB ad promos running Valentines’ Day, Mardi Gras, St Pat’s through first quarter.
 - Justin recommended that we should use the Historic C Street email, leverage those email addresses
- V. Old Business**
 - CID Tax Renewal, waiting for tax to turn back on in April. 2020. CID group has to advise State when new businesses open on the Street.
- VI. Next Meeting Date and Time – Wednesday, March 11, 2020, 10 a.m. at Drury on C-Street, 233 E. Commercial St.**
- VII. Adjournment, meeting adjourned at 10:37**

C-Street CID Board Meeting Agenda

Wednesday, March 11, 2020 | 10:00 a.m. – 11:00 a.m.

Drury on C-Street, 233 E. Commercial St.



Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [10/10]

Lyle Foster, Vice-President, (Property Owner, Business Owner) [8/10]

Ryan Dock, (Property Owner, Business Owner) [7/10]

Mary Collette, (Property Owner, Business Owner) [9/10] Irene Schaefer as Secretary

Pending new board members: Irene Schaefer (present)

Connie Rhoades Hinds (present)

Absent: Justin Skinner, (Property Owner, Business Owner, Resident) [7/10]

I. Welcome – Andy Walls, CID President, called meeting to order at 10:06

II. Review/Approval of Minutes – Irene Schaefer (substitute for Mary), CID Secretary/Treasurer

Motion by Lyle Foster

Second by Ryan Dock, approved unanimously

III. Financial Report – Jamie Evans, Accountant, balance at end February, \$6504

Motion by Mary Collette

Second by Ryan Dock, approved unanimously

IV. New Business

- **New Board Members:** Miscommunication on swearing in new board members, awaiting confirmation from City Council after which will be sworn in. At that time, will have a full board again.
- **Advertising Committee**
 - Last meeting primarily around Mardi Gras.
 - Next big project, birthday party on the Street. Commercial Club doing a lot of the work on events, participation, etc. \$2500 sponsor for market bags and various advertising (under Commercial Club)
 - December, Children's Business Fair
 - Next meeting, 10:00 Van Gogh's tomorrow morning (Wed 3/12/20)

V. Old Business

- CID Tax Renewal
 - Letters going out next week, beginning April 1, 8.6%. Remind neighbors.
- Agree not to go under \$1k in the bank account. Will be May timeframe before CID funds kick in.

Motion by Lyle Foster
Second by Ryan Dock, approved unanimously
- Andy asks that Board begin thinking about next year's budget

**VI. Next Meeting Date and Time – Wednesday, April 8, 2020, 10 a.m.
at Drury on C-Street, 233 E. Commercial St.**

VII. Adjournment, meeting adjourned at 10:28

Motion by Ryan Dock

Second by Lyle Foster, approved unanimously



**Commercial Street Community Improvement District
Board of Directors Meeting Minutes**

Wednesday, April 8, 2020, 10:00 am
Savoy Ballroom, 234 E. Commercial Street

**The April meeting of
Commercial Street Community Improvement District
was cancelled
Due to Covid-19 Pandemic.**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, May 13, 2020, 10:00 am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [11/11]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [9/11]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [10/11]
Ryan Dock, (Property Owner, Business Owner) [8/11]
Justin Skinner, (Property Owner, Business Owner, Resident) [7/11]
Connie Rhoades Hinds (Business Owner) [1/1]
Irene Schaefer (Property Owner, Business Owner) [1/1]

Absent:

- I. **Welcome:** Andy Walls, CID President, Calls meeting to order at 10:04am, he welcomed Connie Rhoades Hinds and Irene Schaefer who were attending their first meeting as board members
- II. **Review and Approval of Minutes:** Mary Collette, CID Secretary/Treasurer, no meeting in April; March minutes, as prepared by Irene Schaefer, were presented to the board for approval:
Motion by Ryan, to approve minutes from **March 11, 2020** board meeting
Second by Connie, **Approved unanimously**
- III. **Financial Report:** Jamie Evans, Bookkeeper reported March & April revenue 0, checkbook balance as of today: \$ 3,747.46. Irene will check with Airbnb to make sure Airbnb's is collecting/paying CID tax.
Motion by Irene, to approve March/April Financial Report
Second by Mary, **Approved unanimously**
- IV. **New Business**
 - A. **Budget for 2020-2021:** Board discussion as to how to present new annual budget to City Council with decrease in revenues coupled with the slight increase in collection, now 8.6% instead of 8.1%.
Motion by Ryan, to have Jamie prepare a budget with a 20% decrease overall from last year which Andy will send to City Council as required annually,
Second by Justin, **Approved unanimously**
 - B. **Purchasing Policy:** City of Springfield CID Purchasing policy provided by city
Motion, to adopt City policy by Irene
Second by Connie, **Approved, Mary** voted against and when asked why said since we already follow most important measures & new policy would require much more additional work for one of our volunteer board members.
 - B. **Advertising:** Connie reported plan to restart next month, no revenue. Market Bags, Treasure Hunt
- V. **Old Business:**
 - A. Lyle and Ryan reported on status of food/beverage sales, at 25% for Big Mommas, 1/3 for Lindbergs, now open with distancing requirements at 70%. Irene said great Saturday at Footbridge as Market opening has driven a big increase sales. Mark reported increased business at Wench in the Gear.
 - B. Question about insurance, cost, renewal date etc. Andy will report to board next month
- VI. **Public Comments:**
- VII. **Next Meeting Date & Time:** Wednesday, June 12, 2020, 10:00 am, Drury on C-Street
- VIII. **Adjournment:**
Motion by Ryan, Second by Irene to adjourn meeting at 10:45am. Unanimous Approval



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, June 10, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [12/12]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [10/12]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [11/12]
Ryan Dock, (Property Owner, Business Owner) [9/12]
Justin Skinner, (Property Owner, Business Owner, Resident) [8/12]
Connie Rhoades Hinds (Business Owner) [2/2]
Irene Schaefer (Property Owner, Business Owner [2/2]

Absent:

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:06

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented May minutes.

Motion by Justin, to approve minutes from **May 13, 2020** board meeting

Second by Irene, **Approved unanimously**

III. **Financial Report:** Jamie Evans: May revenue, a check for \$2,852.69, first on new TIF + \$100 interest = total of \$2,952.69. Checkbook balance as of today is \$3,532.15.

Motion by Lyle, to approve May Financial Report

Second by Justin, **Approved unanimously**

IV. **New Business**

A. New Meeting Space: Drury is no longer leasing the Drury on C-Street building. Discussion about a new meeting location of Savoy Ballroom as long as it is offered by Andy and Anne.

Motion by Mary to accept generous hospitality of Savoy Ballroom

Second by Irene, **Approved unanimously**

B. Advertising: Connie invited all to meeting next day at Van Gogh's. Merchant promotions like C-Street Summer, June thru October with weekend promotions. Saturday September 12 is date set by Commercial Club for Sesquicentennial Birthday Party if Pandemic allows...more later.

V. **Old Business:**

A. Board & General Insurance quote (GLS Insurance), not required by City, best to have though.

Motion by Connie to purchase board and CID insurance in the \$500 range

Second by Mary, **Approved unanimously**

A. Irene following up on Airbnb sales tax collection procedures to be sure CID % collected

VI. **Public Comments:**

1. Mary announced new business @ 200E: Michelle Johnson of Wax Bar & Gypsy Girl Junk

2. Discussion about September 12 Commercial Club event, 150th BDay party and all-events celebrating St Pats, Mardi Gras, Culture Fest..."celebrate your favorite event" party.

3. Discussion about current TIF project discussed...bid came in 40% over expectations.

VII. **Next Meeting Date & Time:**

Wednesday, July 8, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VIII. **Adjournment:**

Motion by Justin to adjourn meeting at 10:50 am.

Second by Mary with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, July 8, 2020, 10:00am
Savoy Ballroom, 234 E Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [1/1]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [1/1]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [1/1]
Ryan Dock, (Property Owner, Business Owner) [1/1]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/1]
Connie Rhoades Hinds (Business Owner) [1/1]
Irene Schaefer (Property Owner, Business Owner [1/1]

Absent:

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:07

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented June 10 minutes.

Motion by Justin, to approve minutes from **June 10, 2020** board meeting

Second by Irene, **Approved unanimously**

III. **Financial Report:**

Jamie Evans, Accountant June revenue, June check for \$3,608.47, Checkbook balance \$6,222.62

Motion by Ryan, to approve June Financial Report

Second by Connie, **Approved unanimously**

IV. **Board Business**

A. Officer Elections: Discussion if want to keep current slate of officers

Motion by Irene to keep current slate

Second by Ryan, **Approved unanimously**

B. Advertising Committee: C-Street Summer Saturdays thru August with weekend events.

Artistic Adventure last Saturday of July Connie invited all to meeting next day at Van Gogh's.

Mary proposed Queen City Shout sponsorship of \$500 to match Commercial Club. The C-Street Sesquicentennial logo will be on QCS materials. Streaming online, some from C-Street locations. Is being promoted still as a C-Street event. Eddie needs to submit sponsorship paperwork.

September 12, 2020 is tentatively set for C-Street's Sesquicentennial Celebration/Birthday Party
Watching city requirements during pandemic to firm up some kind of a plan.

V. **Public Comments/Announcements:**

A. Justin asked about shots fired last night.

B. Mary invited all to City Council for TIF project Monday, July 13, vote on July 20

C. City Master Plan update with Brad Segal coming to Commercial Street. Will update soon.

D. Trash, Lyle will check on frequency of city pickup, Mary & Andy will visit with Gary & Deana to increase with trash pick ups on both Friday and Monday. Need to increase budget.

VI. **Next Meeting Date & Time:**

Wednesday, August 12, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Connie to adjourn meeting at 10:52 am.

Second by Justin with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, August 12, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [2/2]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [2/2]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [2/2]
Ryan Dock, (Property Owner, Business Owner) [1/2]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/2]
Connie Rhoades Hinds (Business Owner) [2/2]
Irene Schaefer (Property Owner, Business Owner) [2/2]

Absent: Ryan Dock, Justin Skinner

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:04

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented July 8 minutes.

Motion by Lyle, to approve minutes from **July 8, 2020** board meeting
Second by Irene, **Approved unanimously**

III. **Financial Report:**

Jamie Evans, Accountant July revenue, July check for \$3,811.95, Checkbook balance \$7,873.27.

Motion by Mary, to approve July Financial Report
Second by Connie, **Approved unanimously**

IV. **Board Business**

A. Funds Request/Event Sponsorship:

1. **Pup Crawl** request by Connie, Tame Magazine, for 4th Annual, September 24 event
Motion by Irene to sponsor at \$500 level
Second by Lyle, **Approved unanimously** (with Connie abstaining)

2. **Queen City Shout** sponsorship of \$500 to match Commercial Club. Discussion of ways to know where our money is going; maybe require receipts
Motion by Mary to sponsor at \$500 level, asking for \$500 in receipts.
Second by Irene, **Approved unanimously**

B. Advertising Committee: Connie reported committee decision to advertise on NPR (KSMU) at \$300 a month for 4 underwriter spots per week through the rest of the year

Holland working on a parallel site with more functionality & ease of use. Will meet with Andy and Justin about what he's working on for a board discussion next month.

Thriller & Trick or Treat viability discussed by Anne, Andy, Connie

V. **Public Comments/Announcements:**

Public Works Schedule for TIF project: 8/24 Notice to Proceed, 9/7 Crosswalk @Market, 9/8 Tickle Alley, 9/22 Shut down parking lot by Van Gogh's, 10/21 completion (all weather permitting.)
Updates will be on Facebook page

Motion: Irene, second: Mary, pay Grace family \$200monthly/trash pick up. **Unanimous Approval**

VI. **Next Meeting Date & Time:**

Wednesday, September 9, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Irene to adjourn meeting at 10:05 am.
Second by Mary with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, September 9, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [3/3]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [3/3]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [3/3]
Ryan Dock, (Property Owner, Business Owner) [2/3]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/3]
Connie Rhoades Hinds (Business Owner) [3/3]
Irene Schaefer (Property Owner, Business Owner) [3/3]

Absent: Justin Skinner

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:03

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented August 12, 2020 minutes.

Motion by Irene, to approve minutes from **August 12, 2020** board meeting

Second by Connie, **Approved unanimously**

III. **Financial Report:**

Jamie Evans, Accountant, August revenue, August check for \$6,641.27, Checkbook balance as of today is \$12,930.10.

Motion by Mary, to approve August Financial Report

Second by Connie, **Approved unanimously**

IV. **Board Business**

A. Funds Request/Event Sponsorship:

Thriller on C-Street request by Dance With Me, shooting video instead of street performance

Motion by Lyle to sponsor at \$1,200.00 level

Second by Mary, **Approved unanimously**

B. Advertising Committee: Connie reported committee actions:

1. Season of C Street Events

2. **Halloween/C-Street Trick-or-Treat**, 2-4pm,

3. Other events: Sip n Shop, Shop Small Saturday

4. Receipts submitted by Queen City Shout for CID sponsorship

5. Holland has been working on a parallel site with more functionality & ease of use.

Met with Andy, Justin and Mary who recommended we support his website reconfiguration

Mary made motion to add \$50 a month to his fee, Ryan seconded, **Unanimous**

V. **Public Comments/Announcements:**

Irene reported closure of Van Gogh's parking lot and excavation, Mary reported Mosaic test done. Construction updates will be posted on Facebook page

Mary reported Grace family asked CID to spend the \$200 a month we offered them for trash pickup to promote the district instead. They will continue to keep the street clean as volunteers.

VI. **Next Meeting Date & Time:**

Wednesday, October 14, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Connie to adjourn meeting at 10:41 am.

Second by Mary with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, October 14, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [4/4]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [4/4]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [4/4]
Ryan Dock, (Property Owner, Business Owner) [3/4]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/4]
Connie Rhoades Hinds (Business Owner) [4/4]
Irene Schaefer (Property Owner, Business Owner) [4/4]

Absent: Justin Skinner (third missed meeting in a row constitutes automatic removal; Andy will notify)

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:04

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented September 9, 2020 minutes.
Motion by Irene, to approve minutes from September board meeting
Second by Ryan, **Approved unanimously**

III. **Financial Report:** Jamie Evans reported September revenue \$4,197. Checkbook: \$13,654.28.

Motion by Mary, to approve September Financial Report
Second by Ryan, **Approved unanimously**

IV. **Board Business**

A. **Blaine Street Trash:**

Irene proposing Blaine Lane waste program. Will get info from Mary as to how she handled Frisco Lane Cooperative Waste Initiative a few years ago.

B. **Advertising Committee:** Connie reported committee actions:

1. **Halloween/C-Street Trick-or-Treat**, time frame 2-4pm, posters, on FB but no event page
2. Sip and Shop for ladies, Nov 14, 10am-8pm, event decorations, stickers, logo facemasks? Event page & boosts. Connie reported committee set budget at \$250 for event.
3. Shop Small Saturday...Shop Small Weekend, Oct 20 workshop @ Cafe Cusco by Joe Event page & boosts

V. **Public Comments/Announcements:**

Randall Whitman reported that Brad Segal from PUMA, will be attending our next meeting, via zoom

Discussion followed about Deena adding lighting to our wreaths on candy-cane wrapped poles.

Motion by Irene, to spend up to \$2,000 on Christmas lights for wreaths
Second by Lyle, **Approved unanimously** (Irene will send board a photo of sample lit wreath)

State Gardening society landscaping award presented to Andy for CID, by Brentwood Gardening Group, thanks to Gardens 2 Envy! Photo of award being presented to Andy passed around.

VI. **Next Meeting Date & Time:**

Wednesday, November 9, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Lyle to adjourn meeting at 10:41 am.
Second by Ryan with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, November 11, 2020, 10:00am
Savoy Ballroom, 224 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [5/5]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [5/5]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [5/5]
Ryan Dock, (Property Owner, Business Owner) [4/5]
Connie Rhoades Hinds (Business Owner) [5/5]
Irene Schaefer (Property Owner, Business Owner [5/5]

- I. **Welcome** Andy Walls, Called meeting to order at 10:04
- II. **Review and Approval of Minutes:** Mary Collette, presented October 14, 2020 minutes.
Motion by Ryan, to approve minutes from October board meeting
Second by Connie, **Approved unanimously**
- III. **Financial Report:** Jamie Evans reported October revenue \$3,124.77. Checkbook: \$14,927.07.
Motion by Mary, to approve October Financial Report
Second by Irene, **Approved unanimously**
- IV. **Board Business**
 - A. **Blaine Street Trash:**
Irene withdrew offer to form Blaine Lane cooperative waste program as reported in October minutes, rather concentrating her efforts in the 300E Block. No further need for CID involvement.
 - B. **Board Seat Vacancy:** Justin Skinner's seat became available, with 3 consecutive non-excused absences as laid out in City Council-approved CID legislation. Nominating committee (AnneWalls, Stacey Schneider, Joe Gidman) will make recommendation from applicants.
 - C. **Holiday Lighting:**
 1. Discussion about lighting the 50 Christmas wreaths on poles throughout the 6-block district to add solar lights to wreaths.
Motion by Mary, second by Irene, **Approved unanimously**, Lyle opposed
 2. Pavilion Lighting proposal by Irene
Motion by Mary, 2nd by Lyle to spend up to \$2,000 to light Pavilion & Plaza area, will send design and final pricing to board.
 - D. **CID Role discussion, special guest Brad Segal (PUMA):**
Via Zoom asked each board member what is the most important issue going forward 5-7years for CID. City involvement/partnerships on many levels, incentives for businesses were main issues.
- V. **Committees:**
 - A. **Advertising Committee:** Connie reported committee actions:
 1. **Halloween/C-Street Trick-or-Treat**, all feel very good about kids having a normal event
 2. **Sip and Shop** for ladies, Nov 14, 10am-8pm,
 3. **Shop Small Saturday...Shop Small Weekend**, Nov 27-29
 4. **Print:** CVB & Welcome 2 Spfd, Developing a spreadsheet to keep on top of our budget
 - B. **Landscaping & Clean Committee:** Proposed by Mary to track & budget decor, trash, landscaping, etc.
- V. **Public Comments/Announcements:**
Mary suggested with more residents & more pets that we purchase 3 new Dogipots, is covered in budget..
- VI. **Next Meeting Date & Time:**
Wednesday, January 13, 2021, 10:00 am, Savoy Ballroom, 224 E C-Street
- VII. **Adjournment:**
Motion by Ryan to adjourn meeting at 11:00 am.
Second by Lyle with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, December 9, 2020, 10:00am
Savoy Ballroom, 224 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [6/6]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [6/6]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [6/6]
Ryan Dock, (Property Owner, Business Owner) [5/6]
Connie Rhoades Hinds (Business Owner) [6/6]
Irene Schaefer (Property Owner, Business Owner [6/6]

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:05

II. **Review and Approval of Minutes:** Mary Collette, presented November 11, 2020 minutes.
Motion by Ryan, to approve minutes from November board meeting
Second by Connie, **Approved unanimously**

III. **Financial Report:** Jamie Evans reported November revenue \$7,087, checkbook: \$16,484.84.
Motion by Mary, to approve November Financial Report
Second by Irene, **Approved unanimously**

IV. Board Business

A. Greene County CARES Grant

Lyle explained origins and functioning of Greene County CARES Act Grant. We were not notified of receipt of grant until after November meeting. Discussion of how much and which items of the grant the board wanted to proceed with. No support for "future projects."
Motion by Ryan to go forward with reimbursements only, and purchase of Bistro Tables.
Second by Connie, **Approved**, with Mary opposed, abstention by Lyle

B. **Board Seat Vacancy:** Nominating committee pick to set a deadline for open board seat applications. Communique will notify potential candidates of opening.

C. Decorating Committee:

Discussion about forming a committee to oversee budget for decorating for events and holidays for seasonal events. Lyle suggested a facilitator before anymore committees formed.

D. By-Laws Update

Andy presented a draft of Bylaws from original CID with appropriate updates. No action taken

V. Committees:

A. Advertising Committee: Connie reported committee actions:

1. **Website meeting with Holland**, at Historic Firehouse No2 next Thursday
2. **"Take C-Street Home"** promotion
3. Working on 1st quarter of 2021...Valentines Day & Mardi Gras

V. Public Comments/Announcements:

Mary suggested reimbursing Savoy Ballroom for use of their space every month since we lost Drury on C-Street. Anne and Andy refused all efforts to pay them, thank you Anne & Andy!

VI. Next Meeting Date & Time:

Wednesday, January 13, 2021, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. Adjournment:

Motion by Mary to adjourn meeting at 11:18 am.
Second by Irene with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, January 8, 2020, 10:00 am
Drury on C-Street, 233 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [8/8]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [6/8]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [8/8]
Robin Gilmore, (Property Owner, Business Owner, Resident) [5/8]
Ryan Dock, (Property Owner, Business Owner) [5/8]
Justin Skinner, (Property Owner, Business Owner, Resident) [6/8]
Molly Brown, Resigned, seat open

Absent: Ryan Dock

- I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:08am
- II. **Review and Approval of Minutes:** Mary Collette, CID Secretary/Treasurer, no quorum last month so two sets of minutes were presented:
 - Motion by Lyle: approve minutes from **November 13** board meeting
Second by Justin, **Approved unanimously**
 - Motion by Justin, to approve minutes from **December 11** board meeting
Second by Robin, **Approved unanimously**
- III. **Financial Report** Jamie Evans: No January revenue, checkbook balance as of today: \$10,800.22
 - Motion by Lyle, to approve December's Financial Report
Second by Robin, **Approved unanimously**
- IV. **New Business**
 - A. **Advertising Committee:** Connie reported continuing digital advertising for first quarter and that we will celebrate the entire year as 150 year celebration of origin of C-Street & coming of railroad to Springfield.
 - B. **Nominating Committee:** Stacie, Joe, Anne
 - Motion by Mary to reinstate our nominating committee to recommend a board replacement.
Second by Robin, **Approved unanimously**
- V. **Old Business:**
 - A **CID Tax Renewal:**
Mary asked Shane Schoeller, County Clerk to forgive the additional bill of \$501.05 sent by county for staff time spent on CID election. They will not forgive the charge so we must pay it.
 - B **Jefferson Avenue Footbridge Update:** Mary invited all to City Council Monday the 13th, for first reading on two C-Street items: 1. Council's approval to sign Memorandum of Understanding with MoDOT and SHP allowing advertising for bids and 2. Permission to use C-Street's TIF to pay for a district loan program and for gateways to the district. Council meets at 6:30, 3rd floor, Old City Hall.
- VI. **Public Comments:** Deena needs 5 gal buckets for salt to distribute to merchants. Asked board whether to continue with cleaning & mulching beds until revenues begin in April. Consensus was that our landscaping was too important and needed to continue at the scheduled pace.
- VII. **Next Meeting Date & Time:** Wednesday, February 12, 2020, 10:00 am, Drury on C-Street
- VIII. **Adjournment:** Mary motion, Robin seconded to end meeting at 10:35am.

C-Street CID Board Meeting

Wednesday, February 12, 2020 | 10:00 a.m. – 11:00 a.m.

Drury on C-Street, 233 E. Commercial St.



Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [9/9]

Lyle Foster, Vice-President, (Property Owner, Business Owner) [7/9]

Ryan Dock, (Property Owner, Business Owner) [6/9]

Justin Skinner, (Property Owner, Business Owner, Resident) [7/9]

Absent: Mary Collette, (Property Owner, Business Owner) [8/9] Irene Schaefer volunteering as Secretary

Agenda:

- I. Welcome – Andy Walls, CID President, called meeting to order at 10:07**
- II. Review and Approval of Previous Minutes – Irene Schaefer (substitute for Mary), CID Secretary/Treasurer**
 - Motion by Justin Skinner**
 - Second by Lyle Foster, approved unanimously**
- III. Financial Report – Jamie Evans, Accountant, balance at end Jan \$9200, after Feb checks down to \$6k**
 - Motion by Lyle Foster**
 - Second by Justin Skinner, approved unanimously**
- IV. New Business**
 - **Board Seat Vacancy –**
 - Nominating Committee Recommendation
 - Now 2 vacancies, Robyn Gilmore sold Ms Gilmore’s, no longer CID board seat
 - Nominating committee recommendation to fill with 2 applicants, Irene Schaefer and Connie Rhoades Hinds fill the 2 seats
 - Motion to fill positions with Irene and Connie by Justin Skinner**
 - Second by Ryan Dock, approved unanimously**
 - **Advertising Committee**
 - Connie reported that Mktg Committee group met early for planning Mardi Gras. Mary and Amy taking the reins on the 150th birthday. FB ad promos running Valentines’ Day, Mardi Gras, St Pat’s through first quarter.
 - Justin recommended that we should use the Historic C Street email, leverage those email addresses
- V. Old Business**
 - CID Tax Renewal, waiting for tax to turn back on in April. 2020. CID group has to advise State when new businesses open on the Street.
- VI. Next Meeting Date and Time – Wednesday, March 11, 2020, 10 a.m. at Drury on C-Street, 233 E. Commercial St.**
- VII. Adjournment, meeting adjourned at 10:37**

C-Street CID Board Meeting Agenda

Wednesday, March 11, 2020 | 10:00 a.m. – 11:00 a.m.

Drury on C-Street, 233 E. Commercial St.



Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [10/10]

Lyle Foster, Vice-President, (Property Owner, Business Owner) [8/10]

Ryan Dock, (Property Owner, Business Owner) [7/10]

Mary Collette, (Property Owner, Business Owner) [9/10] Irene Schaefer as Secretary

Pending new board members: Irene Schaefer (present)

Connie Rhoades Hinds (present)

Absent: Justin Skinner, (Property Owner, Business Owner, Resident) [7/10]

I. Welcome – Andy Walls, CID President, called meeting to order at 10:06

II. Review/Approval of Minutes – Irene Schaefer (substitute for Mary), CID Secretary/Treasurer

Motion by Lyle Foster

Second by Ryan Dock, approved unanimously

III. Financial Report – Jamie Evans, Accountant, balance at end February, \$6504

Motion by Mary Collette

Second by Ryan Dock, approved unanimously

IV. New Business

- **New Board Members:** Miscommunication on swearing in new board members, awaiting confirmation from City Council after which will be sworn in. At that time, will have a full board again.
- **Advertising Committee**
 - Last meeting primarily around Mardi Gras.
 - Next big project, birthday party on the Street. Commercial Club doing a lot of the work on events, participation, etc. \$2500 sponsor for market bags and various advertising (under Commercial Club)
 - December, Children's Business Fair
 - Next meeting, 10:00 Van Gogh's tomorrow morning (Wed 3/12/20)

V. Old Business

- CID Tax Renewal
 - Letters going out next week, beginning April 1, 8.6%. Remind neighbors.
- Agree not to go under \$1k in the bank account. Will be May timeframe before CID funds kick in.
 - Motion by Lyle Foster**
 - Second by Ryan Dock, approved unanimously**
- Andy asks that Board begin thinking about next year's budget

**VI. Next Meeting Date and Time – Wednesday, April 8, 2020, 10 a.m.
at Drury on C-Street, 233 E. Commercial St.**

VII. Adjournment, meeting adjourned at 10:28

Motion by Ryan Dock

Second by Lyle Foster, approved unanimously



**Commercial Street Community Improvement District
Board of Directors Meeting Minutes**

Wednesday, April 8, 2020, 10:00 am
Savoy Ballroom, 234 E. Commercial Street

**The April meeting of
Commercial Street Community Improvement District
was cancelled
Due to Covid-19 Pandemic.**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, May 13, 2020, 10:00 am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [11/11]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [9/11]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [10/11]
Ryan Dock, (Property Owner, Business Owner) [8/11]
Justin Skinner, (Property Owner, Business Owner, Resident) [7/11]
Connie Rhoades Hinds (Business Owner) [1/1]
Irene Schaefer (Property Owner, Business Owner [1/1]

Absent:

- I. **Welcome:** Andy Walls, CID President, Calls meeting to order at 10:04am, he welcomed Connie Rhoades Hinds and Irene Shaefer who were attending their first meeting as board members
- II. **Review and Approval of Minutes:** Mary Collette, CID Secretary/Treasurer, no meeting in April; March minutes, as prepared by Irene Schaefer, were presented to the board for approval:
Motion by Ryan, to approve minutes from **March 11, 2020** board meeting
Second by Connie, **Approved unanimously**
- III. **Financial Report:** Jamie Evans, Bookkeeper reported March & April revenue 0, checkbook balance as of today: \$ 3,747.46. Irene will check with Airbnb to make sure Airbnb's is collecting/paying CID tax.
Motion by Irene, to approve March/April Financial Report
Second by Mary, **Approved unanimously**
- IV. **New Business**
 - A. **Budget for 2020-2021:** Board discussion as to how to present new annual budget to City Council with decrease in revenues coupled with the slight increase in collection, now 8.6% instead of 8.1%.
Motion by Ryan, to have Jamie prepare a budget with a 20% decrease overall from last year which Andy will send to City Council as required annually,
Second by Justin, **Approved unanimously**
 - B. **Purchasing Policy:** City of Springfield CID Purchasing policy provided by city
Motion, to adopt City policy by Irene
Second by Connie, **Approved, Mary** voted against and when asked why said since we already follow most important measures & new policy would require much more additional work for one of our volunteer board members.
 - B. **Advertising:** Connie reported plan to restart next month, no revenue. Market Bags, Treasure Hunt
- V. **Old Business:**
 - A. Lyle and Ryan reported on status of food/beverage sales, at 25% for Big Mommas, 1/3 for Lindbergs, now open with distancing requirements at 70%. Irene said great Saturday at Footbridge as Market opening has driven a big increase sales. Mark reported increased business at Wench in the Gear.
 - B. Question about insurance, cost, renewal date etc. Andy will report to board next month
- VI. **Public Comments:**
- VII. **Next Meeting Date & Time:** Wednesday, June 12, 2020, 10:00 am, Drury on C-Street
- VIII. **Adjournment:**
Motion by Ryan, Second by Irene to adjourn meeting at 10:45am. Unanimous Approval



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, June 10, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [12/12]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [10/12]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [11/12]
Ryan Dock, (Property Owner, Business Owner) [9/12]
Justin Skinner, (Property Owner, Business Owner, Resident) [8/12]
Connie Rhoades Hinds (Business Owner) [2/2]
Irene Schaefer (Property Owner, Business Owner [2/2]

Absent:

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:06

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented May minutes.

Motion by Justin, to approve minutes from **May 13, 2020** board meeting

Second by Irene, **Approved unanimously**

III. **Financial Report:** Jamie Evans: May revenue, a check for \$2,852.69, first on new TIF + \$100 interest = total of \$2,952.69. Checkbook balance as of today is \$3,532.15.

Motion by Lyle, to approve May Financial Report

Second by Justin, **Approved unanimously**

IV. **New Business**

A. New Meeting Space: Drury is no longer leasing the Drury on C-Street building. Discussion about a new meeting location of Savoy Ballroom as long as it is offered by Andy and Anne.

Motion by Mary to accept generous hospitality of Savoy Ballroom

Second by Irene, **Approved unanimously**

B. Advertising: Connie invited all to meeting next day at Van Gogh's. Merchant promotions like C-Street Summer, June thru October with weekend promotions. Saturday September 12 is date set by Commercial Club for Sesquicentennial Birthday Party if Pandemic allows...more later.

V. **Old Business:**

A. Board & General Insurance quote (GLS Insurance), not required by City, best to have though.

Motion by Connie to purchase board and CID insurance in the \$500 range

Second by Mary, **Approved unanimously**

A. Irene following up on Airbnb sales tax collection procedures to be sure CID % collected

VI. **Public Comments:**

1. Mary announced new business @ 200E: Michelle Johnson of Wax Bar & Gypsy Girl Junk

2. Discussion about September 12 Commercial Club event, 150th BDay party and all-events celebrating St Pats, Mardi Gras, Culture Fest..."celebrate your favorite event" party.

3. Discussion about current TIF project discussed...bid came in 40% over expectations.

VII. **Next Meeting Date & Time:**

Wednesday, July 8, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VIII. **Adjournment:**

Motion by Justin to adjourn meeting at 10:50 am.

Second by Mary with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, July 8, 2020, 10:00am
Savoy Ballroom, 234 E Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [1/1]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [1/1]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [1/1]
Ryan Dock, (Property Owner, Business Owner) [1/1]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/1]
Connie Rhoades Hinds (Business Owner) [1/1]
Irene Schaefer (Property Owner, Business Owner [1/1]

Absent:

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:07

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented June 10 minutes.

Motion by Justin, to approve minutes from **June 10, 2020** board meeting

Second by Irene, **Approved unanimously**

III. **Financial Report:**

Jamie Evans, Accountant June revenue, June check for \$3,608.47, Checkbook balance \$6,222.62

Motion by Ryan, to approve June Financial Report

Second by Connie, **Approved unanimously**

IV. **Board Business**

A. Officer Elections: Discussion if want to keep current slate of officers

Motion by Irene to keep current slate

Second by Ryan, **Approved unanimously**

B. Advertising Committee: C-Street Summer Saturdays thru August with weekend events.

Artistic Adventure last Saturday of July Connie invited all to meeting next day at Van Gogh's.

Mary proposed Queen City Shout sponsorship of \$500 to match Commercial Club. The C-Street Sesquicentennial logo will be on QCS materials. Streaming online, some from C-Street locations. Is being promoted still as a C-Street event. Eddie needs to submit sponsorship paperwork.

September 12, 2020 is tentatively set for C-Street's Sesquicentennial Celebration/Birthday Party
Watching city requirements during pandemic to firm up some kind of a plan.

V. **Public Comments/Announcements:**

A. Justin asked about shots fired last night.

B. Mary invited all to City Council for TIF project Monday, July 13, vote on July 20

C. City Master Plan update with Brad Segal coming to Commercial Street. Will update soon.

D. Trash, Lyle will check on frequency of city pickup, Mary & Andy will visit with Gary & Deana to increase with trash pick ups on both Friday and Monday. Need to increase budget.

VI. **Next Meeting Date & Time:**

Wednesday, August 12, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Connie to adjourn meeting at 10:52 am.

Second by Justin with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, August 12, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [2/2]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [2/2]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [2/2]
Ryan Dock, (Property Owner, Business Owner) [1/2]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/2]
Connie Rhoades Hinds (Business Owner) [2/2]
Irene Schaefer (Property Owner, Business Owner) [2/2]

Absent: Ryan Dock, Justin Skinner

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:04

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented July 8 minutes.

Motion by Lyle, to approve minutes from **July 8, 2020** board meeting
Second by Irene, **Approved unanimously**

III. **Financial Report:**

Jamie Evans, Accountant July revenue, July check for \$3,811.95, Checkbook balance \$7,873.27.

Motion by Mary, to approve July Financial Report
Second by Connie, **Approved unanimously**

IV. **Board Business**

A. Funds Request/Event Sponsorship:

1. **Pup Crawl** request by Connie, Tame Magazine, for 4th Annual, September 24 event
Motion by Irene to sponsor at \$500 level
Second by Lyle, **Approved unanimously** (with Connie abstaining)

2. **Queen City Shout** sponsorship of \$500 to match Commercial Club. Discussion of ways to know where our money is going; maybe require receipts
Motion by Mary to sponsor at \$500 level, asking for \$500 in receipts.
Second by Irene, **Approved unanimously**

B. Advertising Committee: Connie reported committee decision to advertise on NPR (KSMU) at \$300 a month for 4 underwriter spots per week through the rest of the year

Holland working on a parallel site with more functionality & ease of use. Will meet with Andy and Justin about what he's working on for a board discussion next month.

Thriller & Trick or Treat viability discussed by Anne, Andy, Connie

V. **Public Comments/Announcements:**

Public Works Schedule for TIF project: 8/24 Notice to Proceed, 9/7 Crosswalk @Market, 9/8 Tickle Alley, 9/22 Shut down parking lot by Van Gogh's, 10/21 completion (all weather permitting.)
Updates will be on Facebook page

Motion: Irene, second: Mary, pay Grace family \$200monthly/trash pick up. **Unanimous Approval**

VI. **Next Meeting Date & Time:**

Wednesday, September 9, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Irene to adjourn meeting at 10:05 am.
Second by Mary with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, September 9, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [3/3]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [3/3]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [3/3]
Ryan Dock, (Property Owner, Business Owner) [2/3]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/3]
Connie Rhoades Hinds (Business Owner) [3/3]
Irene Schaefer (Property Owner, Business Owner) [3/3]

Absent: Justin Skinner

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:03

II. **Review and Approval of Minutes:**

Mary Collette, CID Secretary/Treasurer, presented August 12, 2020 minutes.

Motion by Irene, to approve minutes from **August 12, 2020** board meeting

Second by Connie, **Approved unanimously**

III. **Financial Report:**

Jamie Evans, Accountant, August revenue, August check for \$6,641.27, Checkbook balance as of today is \$12,930.10.

Motion by Mary, to approve August Financial Report

Second by Connie, **Approved unanimously**

IV. **Board Business**

A. Funds Request/Event Sponsorship:

Thriller on C-Street request by Dance With Me, shooting video instead of street performance

Motion by Lyle to sponsor at \$1,200.00 level

Second by Mary, **Approved unanimously**

B. Advertising Committee: Connie reported committee actions:

1. Season of C Street Events

2. **Halloween/C-Street Trick-or-Treat**, 2-4pm,

3. Other events: Sip n Shop, Shop Small Saturday

4. Receipts submitted by Queen City Shout for CID sponsorship

5. Holland has been working on a parallel site with more functionality & ease of use.

Met with Andy, Justin and Mary who recommended we support his website reconfiguration

Mary made motion to add \$50 a month to his fee, Ryan seconded, **Unanimous**

V. **Public Comments/Announcements:**

Irene reported closure of Van Gogh's parking lot and excavation, Mary reported Mosaic test done. Construction updates will be posted on Facebook page

Mary reported Grace family asked CID to spend the \$200 a month we offered them for trash pickup to promote the district instead. They will continue to keep the street clean as volunteers.

VI. **Next Meeting Date & Time:**

Wednesday, October 14, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. **Adjournment:**

Motion by Connie to adjourn meeting at 10:41 am.

Second by Mary with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, October 14, 2020, 10:00am
Savoy Ballroom, 234 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [4/4]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [4/4]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [4/4]
Ryan Dock, (Property Owner, Business Owner) [3/4]
Justin Skinner, (Property Owner, Business Owner, Resident) [1/4]
Connie Rhoades Hinds (Business Owner) [4/4]
Irene Schaefer (Property Owner, Business Owner) [4/4]

Absent: Justin Skinner (third missed meeting in a row constitutes automatic removal; Andy will notify)

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:04

II. Review and Approval of Minutes:

Mary Collette, CID Secretary/Treasurer, presented September 9, 2020 minutes.
Motion by Irene, to approve minutes from September board meeting
Second by Ryan, **Approved unanimously**

III. **Financial Report:** Jamie Evans reported September revenue \$4,197. Checkbook: \$13,654.28.

Motion by Mary, to approve September Financial Report
Second by Ryan, **Approved unanimously**

IV. Board Business

A. Blaine Street Trash:

Irene proposing Blaine Lane waste program. Will get info from Mary as to how she handled Frisco Lane Cooperative Waste Initiative a few years ago.

B. Advertising Committee: Connie reported committee actions:

1. **Halloween/C-Street Trick-or-Treat**, time frame 2-4pm, posters, on FB but no event page
2. Sip and Shop for ladies, Nov 14, 10am-8pm, event decorations, stickers, logo facemasks? Event page & boosts. Connie reported committee set budget at \$250 for event.
3. Shop Small Saturday...Shop Small Weekend, Oct 20 workshop @ Cafe Cusco by Joe
Event page & boosts

V. Public Comments/Announcements:

Randall Whitman reported that Brad Segal from PUMA, will be attending our next meeting, via zoom

Discussion followed about Deena adding lighting to our wreaths on candy-cane wrapped poles.

Motion by Irene, to spend up to \$2,000 on Christmas lights for wreaths
Second by Lyle, **Approved unanimously** (Irene will send board a photo of sample lit wreath)

State Gardening society landscaping award presented to Andy for CID, by Brentwood Gardening Group, thanks to Gardens 2 Envy! Photo of award being presented to Andy passed around.

VI. Next Meeting Date & Time:

Wednesday, November 9, 2020, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. Adjournment:

Motion by Lyle to adjourn meeting at 10:41 am.
Second by Ryan with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, November 11, 2020, 10:00am
Savoy Ballroom, 224 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [5/5]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [5/5]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [5/5]
Ryan Dock, (Property Owner, Business Owner) [4/5]
Connie Rhoades Hinds (Business Owner) [5/5]
Irene Schaefer (Property Owner, Business Owner [5/5]

- I. **Welcome** Andy Walls, Called meeting to order at 10:04
- II. **Review and Approval of Minutes:** Mary Collette, presented October 14, 2020 minutes.
Motion by Ryan, to approve minutes from October board meeting
Second by Connie, **Approved unanimously**
- III. **Financial Report:** Jamie Evans reported October revenue \$3,124.77. Checkbook: \$14,927.07.
Motion by Mary, to approve October Financial Report
Second by Irene, **Approved unanimously**
- IV. **Board Business**
 - A. **Blaine Street Trash:**
Irene withdrew offer to form Blaine Lane cooperative waste program as reported in October minutes, rather concentrating her efforts in the 300E Block. No further need for CID involvement.
 - B. **Board Seat Vacancy:** Justin Skinner's seat became available, with 3 consecutive non-excused absences as laid out in City Council-approved CID legislation. Nominating committee (AnneWalls, Stacey Schneider, Joe Gidman) will make recommendation from applicants.
 - C. **Holiday Lighting:**
 1. Discussion about lighting the 50 Christmas wreaths on poles throughout the 6-block district to add solar lights to wreaths.
Motion by Mary, second by Irene, **Approved unanimously**, Lyle opposed
 2. Pavilion Lighting proposal by Irene
Motion by Mary, 2nd by Lyle to spend up to \$2,000 to light Pavilion & Plaza area, will send design and final pricing to board.
 - D. **CID Role discussion, special guest Brad Segal (PUMA):**
Via Zoom asked each board member what is the most important issue going forward 5-7years for CID. City involvement/partnerships on many levels, incentives for businesses were main issues.
- V. **Committees:**
 - A. **Advertising Committee:** Connie reported committee actions:
 1. **Halloween/C-Street Trick-or-Treat**, all feel very good about kids having a normal event
 2. **Sip and Shop** for ladies, Nov 14, 10am-8pm,
 3. **Shop Small Saturday...Shop Small Weekend**, Nov 27-29
 4. **Print:** CVB & Welcome 2 Spfd, Developing a spreadsheet to keep on top of our budget
 - B. **Landscaping & Clean Committee:** Proposed by Mary to track & budget decor, trash, landscaping, etc.
- V. **Public Comments/Announcements:**
Mary suggested with more residents & more pets that we purchase 3 new Dogipots, is covered in budget..
- VI. **Next Meeting Date & Time:**
Wednesday, January 13, 2021, 10:00 am, Savoy Ballroom, 224 E C-Street
- VII. **Adjournment:**
Motion by Ryan to adjourn meeting at 11:00 am.
Second by Lyle with **Unanimous Approval**



Commercial Street Community Improvement District Board of Directors Meeting Minutes

Wednesday, December 9, 2020, 10:00am
Savoy Ballroom, 224 E. Commercial Street

Board Members Present [Attendance/Meetings]:

Andy Walls, President, (Property Owner, Business Owner, Resident) [6/6]
Lyle Foster, Vice-President, (Property Owner, Business Owner) [6/6]
Mary Collette, Secretary/Treasurer, (Property Owner, Business Owner) [6/6]
Ryan Dock, (Property Owner, Business Owner) [5/6]
Connie Rhoades Hinds (Business Owner) [6/6]
Irene Schaefer (Property Owner, Business Owner [6/6]

I. **Welcome** Andy Walls, CID President, Called meeting to order at 10:05

II. **Review and Approval of Minutes:** Mary Collette, presented November 11, 2020 minutes.
Motion by Ryan, to approve minutes from November board meeting
Second by Connie, **Approved unanimously**

III. **Financial Report:** Jamie Evans reported November revenue \$7,087, checkbook: \$16,484.84.
Motion by Mary, to approve November Financial Report
Second by Irene, **Approved unanimously**

IV. Board Business

A. Greene County CARES Grant

Lyle explained origins and functioning of Greene County CARES Act Grant. We were not notified of receipt of grant until after November meeting. Discussion of how much and which items of the grant the board wanted to proceed with. No support for "future projects."
Motion by Ryan to go forward with reimbursements only, and purchase of Bistro Tables.
Second by Connie, **Approved**, with Mary opposed, abstention by Lyle

B. **Board Seat Vacancy:** Nominating committee pick to set a deadline for open board seat applications. Communique will notify potential candidates of opening.

C. Decorating Committee:

Discussion about forming a committee to oversee budget for decorating for events and holidays for seasonal events. Lyle suggested a facilitator before anymore committees formed.

D. By-Laws Update

Andy presented a draft of Bylaws from original CID with appropriate updates. No action taken

V. Committees:

A. Advertising Committee: Connie reported committee actions:

1. **Website meeting with Holland**, at Historic Firehouse No2 next Thursday
2. **"Take C-Street Home"** promotion
3. Working on 1st quarter of 2021...Valentines Day & Mardi Gras

V. Public Comments/Announcements:

Mary suggested reimbursing Savoy Ballroom for use of their space every month since we lost Drury on C-Street. Anne and Andy refused all efforts to pay them, thank you Anne & Andy!

VI. Next Meeting Date & Time:

Wednesday, January 13, 2021, 10:00 am, Savoy Ballroom, 224 E C-Street

VII. Adjournment:

Motion by Mary to adjourn meeting at 11:18 am.
Second by Irene with **Unanimous Approval**